

Receipt & Acknowledgment of Orlando REP Volunteer Handbook

This Volunteer Handbook is an important document intended to help you become acquainted with Orlando REP. This Handbook will serve as a guide; it is not the final word in all cases. Individual circumstances may call for individual attention.

Because the general business atmosphere of Orlando REP, the contents of this Handbook may be changed or adjusted at any time at the discretion of Orlando REP. No changes in any benefit, policy or rule will be made without due consideration of the mutual advantages, disadvantages, benefits and responsibilities such changes will have on you as a volunteer and on Orlando REP.

Please read the following statements and sign below to indicate your receipt and acknowledgment of The REP Employment Policies Manual.

I have received and read a copy of Orlando REP Volunteer Handbook. I understand that the policies, rules and benefits described in it are subject to change at the sole discretion of Orlando REP at any time. I understand that this manual replaces any other previous manuals for Orlando REP as of July, 2017.

I understand that I may not be able to volunteer if I am not in uniform or arrive after my shift has started.

I understand that, should the content be changed in any way, Orlando REP may require an additional signature from me to indicate that I am aware of and understand any new policies.

I understand that my signature below indicates that I have read and understand the above statements and have received a copy of Orlando REP Volunteer Handbook. I further understand that I am expected to conduct myself in accordance with these policies and that failure to do so may result in being removed from the volunteer program.

_____	_____	___/___/___
Volunteer Name	Volunteer Signature	Date
	_____	___/___/___
	Parent/Guardian Signature <i>(If under 18 years of age)</i>	Date
	_____	___/___/___
	Supervisor Signature	Date

The signed original copy of this Receipt and Acknowledgment form will be retained by volunteer coordinator.